



## PREESALL TOWN COUNCIL

8<sup>th</sup> January 2025

Dear Councillor,

You are hereby summoned to attend a meeting of Preesall Town Council on **Monday 13th January 2025 at 7pm** at Preesall Youth and Community Centre, Lancaster Road, Preesall.

*Ellr Phil Orme*

Mayor

**This meeting may be being recorded by the council, members of the public or the press.**

Prior to the start of the meeting the chair will make an announcement to confirm if anyone present intends to record proceedings.

It is important to note that those intending to record do not have to indicate as such but are required to do this in a way that is not disruptive of the meeting and does not focus on the public gallery.

Members of the public participating in the meeting (e.g. making deputations, asking questions, making oral protests) should be aware that they may be filmed, recorded or reported on. If any member of the public speaking at the meeting does not wish to be recorded, they should let the chair of the meeting know.

"The chair of the meeting has the discretion to terminate or suspend filming or recording, if in their opinion continuation of the filming, recording or reporting would disrupt or prejudice the proceedings, infringe the rights of any individual or may lead to the breach of a legal obligation by the council."

# AGENDA

## 1 Apologies for absence

## 2. Declaration of interests and dispensations

To receive from councillors, disclosures of pecuniary and non-pecuniary interest on matters to be considered at the meeting.

## 3 Minutes of the last meeting

Councillors are asked to approve as a correct record the minutes, as presented, of the meeting held on 9<sup>th</sup> December 2024 **(emailed)**.

## 4 Public participation

The Mayor will ask councillors to agree to adjourn the meeting to allow non-councillors to speak. When dealing with public participation there is no obligation to respond immediately to comments made, other than those that relate to items on the agenda. If a councillor believes that comments received require a decision of the council and the item is not on the agenda, they can ask for this to be put on to the next meeting's agenda. At the conclusion of the public session the Mayor will ask councillors to agree to reconvene the meeting.

## 5 Planning Applications

### To be considered and resolved to object/not object at the meeting

#### Planning Application - Consultation

**Application Number:** 24/01040/FUL

**Proposal:** Proposed installation of Air Source Heat Pump to side.

**Location:** Pointer Cottage Lancaster Road Preesall Poulton-Le-Fylde Lancashire  
Grid Ref: **SD337765 447171**

#### Considered via email with no objections

#### Planning Application - Consultation

**Application Number:** 24/01034/FUL

**Proposal:** Proposed installation of Air Source Heat Pump to rear.

**Location:** Pointer House Lancaster Road Preesall Poulton-Le-Fylde Lancashire  
Grid Ref: **SD337777 447211**

#### Planning Application - Consultation

**Application Number:** 24/01038/FUL

**Proposal:** Proposed single storey rear extension following removal of existing conservatory

**Location:** Sea Mews Lancaster Road Knott End-on-Sea Poulton-Le-Fylde Lancashire  
Grid Ref: **SD335682 448392**

#### Planning Application - Consultation

**Application Number:** 24/01069/FUL

**Proposal:** Proposed front and rear two storey extensions, roof lift, formation of front dormers and demolition of existing garage.

**Location:** Windhover 11 Beach Road Preesall Poulton-Le-Fylde Lancashire

Grid Ref: **SD336950 449209**

## **6 Quarry Planning Update**

To consider any updates on the potential Quarry development and resolve any actions.

## **7 Land on Pilling Lane, Micks Garage and Kelly's Corner**

To receive update on the progress of the land at Pilling Lane, Micks Garage and Kelly's Corner and resolve any actions.

## **8 Finance**

Councillors are asked to note

8.1 Bank statements balances - Unity 31<sup>st</sup> December 2024 £57,734.22 and Virgin 30<sup>th</sup> November 2024 £110,037.51 (Any later balances will be provided as they are received).

*Please note transfer of £40,000 is showing in the Unity statement but not the Virgin one.*

8.2 Cllrs are asked to note and approve payments made for December 2024.

Payroll	BACS 092, 093	Unity	2,556.85
Lengthsman's Travel expenses (on behalf of council) and Expenses	BACS 094	Unity	11.70
848 Services (Microsoft 365) (Inv.21025)	BACS 095	Unity	9.48
Nick White - Plantsman	BACS 096	Unity	900.00
Wyre Building Supplies	BACS 097	Unity	50.90
LANPAC Ltd – Annual Membership	BACS 098	Unity	60.00
Fordstone General Store	BACS 099	Unity	165.00
HMRC	BACS 100	Unity	699.19
Richard Charnick – electric from 1a Wyre View for Christmas Lights	BACS 101	Unity	40.00
Phil's Craft Corner – memorial hearts	BACS 102	Unity	55.00
Towers and Gornall – payroll services	BACS 103	Unity	172.80
Direct Debits			
<u>Unity Service Charge</u>		Unity	6.00
3 (mobile phone contract) to		Unity	9.40
Easy Web Sites (hosting fee, SSL certificate)		Virgin	66.00
LCC (Pension contributions)		Virgin	455.21

8.3 To agree as a correct record the bank reconciliations to 30<sup>th</sup> November 2024 and resolve any actions.

8.4 To review and resolve to accept or amend the new model Financial Regulations (emailed).

8.5 Feedback from Finance Meeting and resolve any actions.

8.6 To review and resolve to accept third quarter budget forecast.

8.7 To resolve the number of councillors on the Finance Committee and actions required to increase this.

## **9 Lighting on promenade**

Cllr Hayes has raised the question of lighting on the sea side of the promenade. There is currently no lighting on this side and Cllr Hayes would like council to discuss and resolve any actions required.

## **10 Shelters on the promenade**

To receive the latest position on both these shelters and to resolve actions required to progress.

## **11 Document Review**

To review the following documents and resolve to accept for 2025, all documents can be accessed via the Preesall Town Council website. Councillors are asked to provide any comments/amendments, if possible, prior to the meeting so that they can be incorporated prior to the full council meeting and final version signed off at the meeting:

Preesall Town Council Community Engagement Strategy  
Preesall Town Council Grievance Policy  
Preesall Town Council Disciplinary Policy  
Preesall Town Council Co-option Policy

## **12 Councillor Vacancies**

Councillors are asked to note that the closing date to request an election following the resignation of Cllr Woods has now passed and Wyre Borough Council have advised that the vacancy can be filled by co-option. This leaves Council with two vacancies to fill. We have one declaration of interest. Council to resolve how the vacancies are advertised and the actions required to process the application received.

## **13 Flag Flying Diary**

Cllr Orme seeks approval for the proposed Flag Flying diary for 2025 (sent separately) and permission to do a stock take of flags in our possession and purchase replacements as required.

## **THE FOLLOWING ITEMS ARE FOR INFORMATION ONLY**

### **14 Reports from subject leads and outside body representatives**

No written reports have been received.

### **15 Verbal reports from Wyre councillors**

Wyre councillors will report any items relevant to the area.

### **16 Clerk's report**

Councillors are asked to note the information contained in the clerk's verbal report

### **17 Mayor's report**

An opportunity for the Mayor to report on events and activities.

**18 Questions to councillors**

An opportunity for any councillor to ask a question of another councillor.

**19 Items for next agenda**

The next full council meeting will be held on 10<sup>th</sup> February 2025 - councillors are asked to raise matters to be included on the agenda and provide updates from working groups by notifying the clerk **in writing by Thursday 30<sup>th</sup> January 2025** at the latest. The item should specify the business which it is proposed be transacted, in such a way that the members who receive it can identify the matters which they will be expected to discuss i.e. it needs to specify what the proposal is and that a decision is required or whether the item is for information only.